

FAYETTE COUNTY COMMISSION

JULY 11, 2014

COURTHOUSE

FAYETTEVILLE, WV 25840

MEMBERS PRESENT: Denise A. Scalph, John H. Lopez, Matthew D. Wender

The Fayette County Commission met in a regular meeting on this 11th day of July, 2014.

President Scalph called the meeting to order at 9:05 a.m.

Assessor Eddie Young appeared to present exonerations.

Commissioner Lopez motioned to approve the personal property tickets.

Commissioner Wender seconded. Unanimous decision.

Commissioner Wender motioned to approve exonerations for real property. Commissioner Lopez seconded. Unanimous decision.

Commissioner Wender motioned to issue refunds on seven properties. Commissioner Lopez seconded. Unanimous decision.

Commissioner Lopez offered a motion to approve vouchers and invoices, checks to be released today. Approved 1st half payroll, checks to be released July 15th, 2014. Commissioner Wender seconded. Unanimous decision.

Mike Lively, Jim Lively Insurance, appeared with Tammy Roberts, BrickStreet to discuss the Return to Work Policy. The County has a credit of 1.22 which means our *Emod number is 22%. The Board of Education receives a debit because they have someone who solely focuses on this policy. The County pays money every year and the Board of Education receives a refund.

If the Return to Work Policy is implemented, we could see

*Emods are used in determining an employer's workers' compensation premiums. As a general statement, a lower Emod means a lower premium. An Emod of one is average. Employers with few claims, low losses, and low-risk classifications (e.g., secretarial) should have a lower Emod.

improvements in our Emod number. The County must focus on getting the claimant back to work before the fourth day. BrickStreet trained Board of Education employees on their Return to Work Policy. Ms. Roberts suggested the Fayette County Commission do this as well. BrickStreet will also meet with local physicians and supply them with Return to Work informational packets.

Mr. Lively discussed how we can bring employees back sooner by placing them on light duty in other offices that need help. Commissioner Wender asked Carl Harris, Prosecuting Attorney, if the County can place employees in other positions outside of their job classifications. Mr. Harris will research.

Mr. Lively also mentioned that BrickStreet lets their employees work or volunteer with a non-profit organization and this is considered light duty work for their company.

Commissioner Wender asked what can be done when an employee refuses to come back to work or to work anywhere besides their hired position. BrickStreet will not pay for those lost wages.

The Commission agrees that training and informational packets are good ideas. Debbie Aliff, Payroll, will run a report the 1st of each quarter.

Deborah Berry, County Administrator, presented a resolution for approval of the Commission and approval for President Scalph to sign authorizing Fayette County Urban Renewal Authority members Michael D. Smith, Dave Pollard and/or Rachel Davis to execute the application for Industrial Access Road funds for the Wolf Creek Park. Commissioner Wender motioned to approve. Commissioner Lopez seconded. Unanimous

decision.

The Commission entered into an executive session at 9:40 a.m.

The Commission reconvened at 10:35 a.m.

David Neal, 911 Coordinator, appeared before the Commission to discuss the FY 2014-2015 911 budget.

Discussion was held regarding overtime. Mr. Neal handed out a sheet (attached) with a breakdown of why a large increase in overtime is needed. President Scalph asked about a previous discussion regarding hiring more part-time employees to cover vacations and holidays to decrease the amount of overtime.

Commissioner Wender asked why turnover is so great and if there is an exit interview. Mr. Neal said that low pay is to blame for the high turnover and he does conduct exit interviews but only for his benefit. Mr. Neal does not keep documentation of these interviews.

President Scalph asked if the high turnover rate is just in Fayette County. Mr. Neal replied that no, all counties experience high turnover.

President Scalph suggests that there must be more to the high turnover than just pay rate. Commissioner Wender asked about the 12 hour work day and if employees enjoy the 12 hour shift. Mr. Neal said that a 12 hour shift is the best for employees and the budget.

Commissioner Wender suggested that maybe we hire two more full-time or four part-time employees to eliminate overtime and increase salaries for all 911 employees to improve our budget.

Commissioner Wender left the meeting at 11:00 a.m.

Mr. Neal requested increasing part-time staff. Mr. Neal said

full-time employees would not help decrease overtime wages. President Scalph asked if more part-time employees were hired, what would be a better figure of needed overtime. Mr. Neal stated \$93,631.00.

Mr. Neal stated that he would like to hire three additional part-time employees.

Contracted Services increased because of contracts for the new equipment. Maintenance and Repair Equipment increased because of the final installation and additional antennas.

Commissioner Lopez asked where the money to cover overtime and part-time employees will come from. Stated that revenues are declining rapidly.

President Scalph asked how Mr. Neal can help to decrease the budget. Mr. Neal said he will run numbers.

The Commission states that they cannot approve deficit budget.

Ms. Berry reminded Mr. Neal that gifts cannot be purchased for employees using County funds.

President Scalph asked if any money was budgeted for an IT position. Mr. Neal assured the Commission that there is no extra money budgeted for any IT help.

The Commission asked Stephanie Sears, Staff Accountant, to create a working budget for 911 based on the 10-year budget completed by Ms. Sears and Mr. Neal in 2011.

Ms. Berry presented a letter from Wells Fargo Securities related to Georgia-Pacific Corporation Project Series 1995 for \$11.6 million Solid Waste Disposal Facility Revenue Bonds for President Scalph to sign. Mr. Harris contacted Georgia-Pacific about wording of the

document. The way it reads now it that the County is responsible for the bonds. The County should not be responsible and Mr. Harris is waiting for a return call to resolve this issue.

Commissioner Lopez motions that after Mr. Harris receives approval, President Scalph is authorized to sign the reissuance of the Georgia-Pacific bond. President Scalph seconded. Unanimous decision.

Discussion turned to BB&T documents. The statute does not allow the Commission to give standing on the approval. Mr. Harris does not approve of this. Ms. Berry will white out and return to BB&T.

Mr. Harris also advises the Commission that nothing can be posted on walls of the Courthouse in public areas without prior approval of the Commission. Ms. Berry will send a letter to employees stating this. A new Building and Maintenance Policy will be drafted.

Ms. Berry presented a request from the New River Humane Society for the July allotment. President Scalph wants justification of why the payroll expenses were \$25,000.00 which was double June's request. Commissioner Lopez motioned to approve the payment. Commissioner Scalph seconded. Unanimous decision.

A discussion was held concerning the review and approval of the lease agreement between the County Commission and the New River Humane Society. This issue was tabled until the following meeting.

Tim Richardson, Zoning, asked the Commission for advice regarding an independent review for a Board of Zoning and Appeals hearing on August 4, 2014 for the Nuttall School Property. David Pollard, retired Resource Coordinator, used to handle these. Mr. Harris suggested that Mr. Richardson call the Transition Team together to

obtain a review.

The Fayette County Fireman's Association, Inc. and the Fayette County Commission's agreement will be presented at the July 25th meeting. Early Pauley and other Fayette County Park employees will be invited to a meeting to discuss any concerns.

Ms. Berry presented a Program Income Report for the Kanawha Falls Public Service District Boonesborough Water Extension Small Cities Block Grant for President Scalph to sign. Commissioner Lopez motioned to authorize President Scalph to sign. President Scalph seconded. Unanimous decision.

Ms. Berry presented the Fayette County Fire Levy Protection Agreements for July 1, 2014 - June 30, 2015. Commissioner Lopez motioned to approve the presented agreements for the following departments:

Ansted Certified Fire Department, Inc.
Armstrong Creek Volunteer Fire Department
Boomer Volunteer Fire Department
Danese Volunteer Fire Department
Gauley Bridge Volunteer Fire Department
Gauley River Volunteer Fire Department
Loup Creek Volunteer Fire Department
Meadow Bridge Volunteer Fire Department
Montgomery Volunteer Fire Department
Mount Hope Volunteer Fire Department
Nuttall Volunteer Fire Department
Pax Volunteer Fire Department
Town of Fayetteville for Fayetteville Fire Department
City of Oak Hill for the Oak Hill Fire Department

President Scalph seconded. Unanimous decision.

Ms. Berry presented minutes approved in a prior meeting for President Scalph to sign.

Ms. Berry presented a Local Energy Efficiency Grant Program

drawdown for SALS in the amount of \$2,240.00 for the month of June 2014 for President Scalph to sign. Commissioner Lopez motioned to approve. President Scalph seconded. Unanimous decision.

Ms. Berry presented a support letter for the Commission to sign for John David with SALS for a Housing Preservation Grant to assist very low and low income homeowners with repairs and rehabilitation of homes in Fayette County. Commissioner Lopez motioned to approve the letter. President Scalph seconded. Unanimous decision.

Ms. Berry presented agreements for the Electrical Inspectors for the Commissioners to sign.

Ms. Berry presented a letter requesting a refund for a shelter at the park. The current policy states that refunds will be given for a cancelation no fewer than 90 days before the scheduled event. This particular event was only booked 45 days prior to the scheduled date. The Commissioners asked that the policy be adjusted to accommodate shorter rental agreements.

The meeting was adjourned at 1:25pm.