

FAYETTE
COUNTY

MAPPING
ORDINANCE

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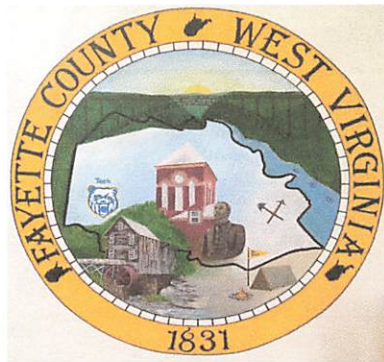
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KELVIN E. HOLIDAY
CLERK
FAYETTE COUNTY
COMMISSION

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*FAYETTE COUNTY
COMMISSION*

FAYETTE COUNTY WEST VIRGINIA



9-1-1 ADDRESSING AND MAPPING ORDINANCE

**AN ORDINANCE TO PROVIDE INVENTORY AND MAINTAIN THE ASSIGNMENT OF NAMES TO
STREETS AND ROADWAYS AND IMPLEMENTATION AND MAINTENANCE OF THE MAPPING AND
POSTING OF STREET SIGNS AND BUILDING NUMBERS IN FAYETTE COUNTY**

In order to the uniformly assign and maintain street addresses and provide for easy identification of those numbers for various purposes and to promote the health , safety and welfare of the citizens of the County of Fayette, Fayette County enacts its E9-1-1 Addressing and Mapping Ordinance as follows:

WHEREAS, pursuant to W.Va. Code Articles 7-1-3 and 7-1-3cc, and consistent with W.Va. Code Article 24E-1-1 et seq., the Fayette County Emergency Communications Center/ Mapping Coordinator has the authority to provide for the elimination of the hazards to the public health and safety; to establish and regulate the naming or renaming of roads, ways, streets, avenues, drives and the like, in cooperation with local postal authorities, the division of highways and the directors of Fayette County; and to assure uniform, non-duplicative conversion of all rural routes to city-type addressing on a permanent basis; may cooperate with other governmental units, shall maintain and update the addressing and mapping framework within their jurisdictions.

WHEREAS, the establishment of such system requires the assignment of names to all streets and roads in Fayette County, the assignment of building numbers to all buildings having telephones and/or occupancies, the erection of appropriate street signs at intersections; and the maintenance of a statewide mapping system.

WHEREAS, the Fayette County Commission intends to elect to participate in the Statewide Addressing and Mapping Project, pursuant to Title 169, Series 2 of the Code of State Rules, thus promoting the goal of prompt and dispatch of emergency services or 9-1-1 personnel in Fayette County, and thereby enhancing the safety of the lives and property of the citizens and residents of Fayette County.

***NOW, THEREFORE, BE IT ORDAINED on (this day) _____ of _____, 2019 by the County Commission of Fayette County, West Virginia, Ordinance Number _____.**

Section 1: Authorizations

- Section 1.1** The provisions of this Ordinance apply to all locations and area of Fayette County. The municipal corporations in Fayette County have the option to adopt cooperative addressing ordinances or to adopt their own stand-alone addressing ordinances.
- Section 1.2** Prior to changes being made in the municipalities of the County, all changes have to brought forth and agreed upon with the Fayette County Mapping Coordinator.
- Section 1.3** Pursuant to the Emergency Rules of the West Virginia Statewide Addressing and Mapping Board on file with the office of the Secretary of State, Title 169, Series 2 of the Code of State Rules, Fayette County Commission hereby elects to participate in the West Virginia Statewide Addressing and Mapping Project.

Section 2: Definitions as used in this Ordinance

- Section 2.1** For the purpose of this Ordinance, the Following terms, phrased, works and their derivations shall have the meaning that is provided in the National Emergency Number Association (NENA) Standard Guidelines as referenced by the United States Postal Services, unless the context clearly indicates otherwise.
- Section 2.2** “Address Number” means the number assigned to consecutive intervals along a street or road pursuant to the Number Assignment Formula contained herein
- Section 2.3** “Number Assignment Formula” means as follows: Beginning from the point of origin a house number shall be assigned for each interval, with each interval on the right side of the roadway as one leaves the point of origin being assigned and even number, and each interval on the left side as on leaves the point of origin being assigned on odd number. Left and right shall be determined from the perspective of a traveler moving away from the road point of origin in a forward motion.

- Section 2.4 “Road” or “Street” means and public or private thoroughfare, used for vehicular traffic and/ or any easement or right-of-way that provides sole access to more than two parcels or lots. This term shall be defined as the “Street Suffix” and shall include, but is not limited to : avenue, drive, way, boulevard, highway, lane, pike or similar street types.
- Section 2.5 “Interval” means the distance along a roadway of 10.56 feet, there being 500 intervals per mile on both sides of a road.
- Section 2.6 “Point of Origin” means the end point of a road, which is the starting point for a numbering sequence.
- Section 2.7 “Primary Structure” means, but not limited to, residential building, mobile home parks, commercial building, industrial building, office building, public building, utility, communications tower.
- Section 2.8 “Display” means the manner the numbers are affixed to a structure or otherwise displayed when affixing to a structure.
- Section 2.9 “Non-compliance” means and failure to comply with the provisions of this Ordinance including, but not limited to, a number out of sequence , odd or even number on wrong side of the street, rural box numbers in a 9-1-1 address area.
- Section 2.10 “Occupant” is any person, firm, entity, partnership, trust, corporation, association or other organization that is occupying or leasing a building or other property.
- Section 2.11 “Owner” is any and all persons, firms, entities, partnerships, trust, corporation, associations, or other organizations that own the fee title to, or have an undivided interest in, any building or property.
- Section 2.12 “City-type address” means a unique address for a structure using a building number and street name. City-type address are based on an address system, which means that they usually appear in a consistent numeric sequence along a street and reflect parity conventions (that is, odd numbers all appear on one side of the street and even numbers on the other).

- Section 2.13 “Emergency Services Purposes” means use for 9-1-1 or enhanced 9-1-1 dispatch and response.
- Section 2.14 “West Virginia Statewide Addressing and Mapping Project” means the project for the creation of a statewide addressing and mapping system for emergency services purposes, but usable as a base for other purposes, in accordance with and consistent with Chapter 24E, Article 1 of the West Virginia Code.
- Section 2.15 “West Virginia Statewide Addressing and Mapping System” or “The System” means the system to be created as a result of the Project, including, without limitation, the establishment of city-type addressing and mapping systems essential to the prompt and accurate dispatch of emergency service providers.

Section 3: Appointment and Duties of Address and Mapping Coordinators

- Section 3.1 In addition to the duties set forth in this Ordinance, the Fayette County Addressing Coordinator has the following duties:
- Section 3.2 The Fayette County Addressing Coordinator shall appoint names to any public or private road to street inside the county, which provides access to two or more structures
- Section 3.2.1 The Fayette County Addressing Coordinator shall negotiate with residents along streets or roads bearing duplicate or confusingly similar names and numbers in the County and recommend name and number changes to eliminate such confusion. The coordinator shall also direct the placement of street signs at intersections within the County.
- Section 3.2.2 The Fayette County Addressing Coordinator shall cooperate with the West Virginia Statewide Mapping and Addressing Board, the Board’s Project Manager, the Fayette County 9-1-1 Director, the West Virginia Enhanced 9-1-1 Council, the Fayette County Assessor’s office, municipal corporations within the County, the United States Postal Service and other interested agencies and persons in order to accomplish city-type addressing and other systems essential to the prompt and accurate dispatch of emergency service

providers or other emergency services or 911 purposes, and for such other goal of the West Virginia Statewide Addressing and Mapping Project.

Section 3.2.3 In applying the Ordinance and the guidelines in the West Virginia 911 Addressing Handbook, the Fayette County Addressing Coordinator shall have the authority, in cooperation with the above agencies, to interpret this Ordinance to ensure a logical and efficient numbering and street addressing system.

Section 4: Structure and Location Numbering and Display

Section 4.1 Whenever any house, building, or structure is erected or located after the initial establishment of the uniform numbering system as provided herein, it shall be the duty of the property owners to procure the correct number or numbers for the property and to affix these numbers to the building in accordance to this Ordinance. The owner shall place or cause to be placed upon each house or building controlled by him/ her the number or numbers assigned under the uniform number system within (30) days of notification of the assigned address or completion of new building. The cost of posting the address shall be the responsibility of the property owner.

Section 4.2 The owner shall file an application for an address assignment with the Fayette County Addressing Coordinator. No address may be assigned until the footer or other accurate indicator of the building entrance is in place.

Section 4.3 Display of Number—Residential Structure—Each primary structure must display the number of the address assigned to that address. The numbers shall be placed on, above, or at the side of the main entrance so the number is clearly visible from the public right-of-way. Whenever a residence entrance is too far to see from the public right-of-way and or not clearly visible numbers shall also be placed at the end of a driveway, or property entrance.

Section 4.4 Display of Number—Commercial and Industrial Structure—Address numbers must be placed above or on the main entrance to the structure when possible. Whenever the structure entrance is too far to see from the public right-of-way and or not clearly visible numbers shall also be placed at the end of a driveway, or property entrance.

Section 4.5 **Display of Number—Apartments and Similar—**Address numbers or letters for each individual apartments or units within these complexes must be displayed on, above, or to the side of the main doorway of each unit. It is the property owners responsibility to affix apts and units with numbers or letters.

Section 4.6 **Display of Number—Trailer Park and Similar—**The address number assigned to a trailer within an organized trailer park must be one address number for the trailer park with each trailer assigned a lot or space number. The lot or space number must be posted and permanently affixed to the lot identifying the lot or space number. The main address to the trailer park must be posted at the entrance of the park.

Section 4.7 The combination of such an address number and the road or street name must be the official address of such primary structure.

Section 5: Road Naming

Section 5.1 The “Fayette County Road Name Index” is to be the official listing of names for streets and roads within the County

Section 5.2 No street or road within Fayette County shall be assigned a name until such name is registered and approved through the Fayette County Addressing office. The Fayette County Mapping office has the authority to refuse and name already in use, confusing, or to similar to a already named road, or if deemed inappropriate.

Section 5.3 Names that have already been put in place that are duplicates will be grandfathered in from this point on all changes shall follow this new County Ordinance.

Section 5.4 A street name shall not be differentiated using the same name by changing the street suffix such as a street or avenue.

Section 6: Street Signs

- Section 6.1 All new street signs erected within Fayette County shall be in conformance with the specification of this section. To ensure uniformity of street signs throughout Fayette County, the signs shall be in conformance to the type, size, color, material, placement, and any other specification mandated by the County Mapping Representatives.
- Section 6.2 Streets sign shall be made available to purchase from the Fayette County Mapping office with the requestor responsible for any fees required.
- Section 6.3 All County street signs shall be 6" high x 24" aluminum signs with a thickness of .080 green blank with white lettering.
- Section 6.4 All roads signs should be displayed at the end of the roadway visible to the intersecting road traffic and set back off the road 1 to 2 ft not to cause traffic problems

Section 7: Mapping

- Section 7.1 Fayette County hereby adopts the Statewide Addressing and Mapping System as the base map for Fayette County.
- Section 7.2 Emergency services or 9-1-1 dispatch within Fayette County must utilize the Statewide Addressing and Mapping System, when completed.
- Section 7.3 The Fayette County Mapping Coordinator shall propose a plan for the future maintenance of the maps for Fayette County.
- Section 7.4 The Fayette County Mapping Coordinator may delegate, contract or cooperate with individuals, companies, corporations, governmental organizations, etc., to update and maintain the Fayette County base map.

Section 8: Appeals and Amendment

- Section 8.1** During the initial project stage and prior to the completion of the Statewide Addressing and Mapping Project within Fayette County, any requests concerning road name changes and/or addressing complaints will first be directed to the Fayette County Addressing Coordinator within (30) days from the time of road name or address assignment. If the initial contact does not satisfy the individual's concern, he or she may appeal the decision to the Fayette County E-911 Director for final disposition.
- Section 8.2** After implementation of the Statewide Addressing and Mapping System within Fayette County, any concerns, problems, or complaints regarding the naming and numbering system are to be handled on a case-by-case basis by the Fayette County Addressing/ Mapping Coordinator.
- Section 8.3** Amendment—By lawful procedure, the Fayette County Addressing Coordinator may, from time to time, amend, supplement or change the provisions of this Ordinance.

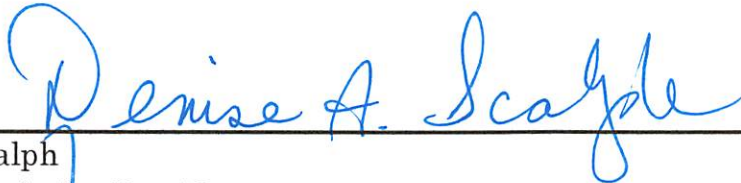
Section 9: Penalties and Enforcement

- Section 9.1** It is unlawful for any person to violate this Ordinance. When it appears that a violation of the Ordinance has occurred, the responsible party shall be notified by means of a written Violation Notice. The Violation Notice shall specify the nature of the violation and shall request that the violation be terminated within thirty (30) days from the date appearing on the notice. After thirty (30) days of non-compliance from the time of written notification, the violation of any section of this Ordinance shall be deemed a misdemeanor punishable by a fine not to exceed five hundred dollars (\$500.00).
- Section 9.2** Whenever the Fayette County Addressing & Mapping Coordinator has reason to believe there has been or there exists a violation of this Ordinance, the Fayette County Sheriff's Department and/or City Police Departments shall give written notice of such violation to the person failing to comply, and order the person to take corrective measures within thirty (30) days from the date of notification. If such person(s) fail to comply with the duly issued order, the Fayette County Sheriff's Department and/or City Police Departments can initiate necessary actions to terminate the violations

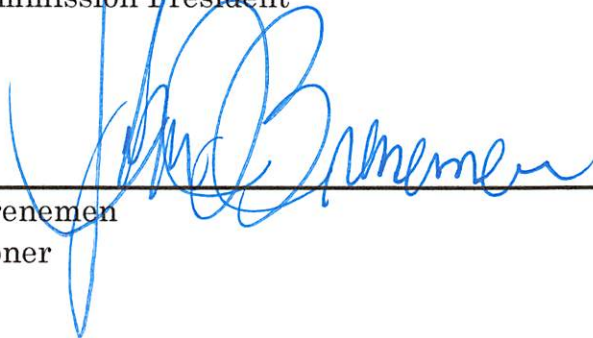
Section 10.1 This Ordinance is effective

Adopted this 6th day of December, 2019.

FAYETTE COUNTY COMMISSION



Denise A. Scalph
County Commission President



John G. Brenemen
Commissioner



Tom Louisos
Commissioner



Larry Harrah
Fayette County Prosecuting Attorney

Fayette County
Kelvin E Holliday, Clerk
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